

By-Laws of Texas Asian Pan-Hellenic Council The University of Texas at Austin Established Fall 2000 Revised Spring 2025

Article I. Code of Conduct

1. Texas Asian Pan-Hellenic Council (TAPC) holds member organizations and individual members of those organizations to high standards and expectations that promote positive images, relationships, behaviors, actions, and collaboration within the Council, UT Austin, and larger Austin community. Each organization and member of TAPC is expected to comply with the TAPC constitution, UT Austin institutional rules, state and federal laws, and the positive values incorporated within the TAPC Code of Conduct. Violations of the Code of Conduct will be reviewed on a case-by-case basis by the Judicial Board and are subject to judicial sanctions.

Section 1. Recruitment

1. Organizations will respect one another in all aspects including, but not restricted to recruitment and new member process.
2. All contracts between organizations within the council must be submitted to the TAPC President for review and cannot be applied until approved by the council.
3. No member of any organization within the Texas Asian Pan-Hellenic Council (excluding alumnae) may be a de-activate or dropped Potential New Member of another member organization of the Texas Asian Pan-Hellenic Council.
4. During the two weeks of Rush, TAPC member organizations will sign up for their planned event dates and times to be approved by the Council; this will also ensure that each member organization has at least **THREE (3)** official events that do not overlap with others.
5. Rush events will be reserved in the fashion mentioned below. The order of all three rounds will be assigned in order of points, with the organization with the most points in possession of the first pick in each round.
 - a. Round 1 will give each organization the opportunity to reserve one (1) info session.
 - b. Round 2 will give each organization the opportunity to reserve one (1) additional event.
 - c. Round 3 will give each organization the opportunity to reserve one (1) additional event.
 - d. Organizations may have unlimited additional events, so long as they do not interfere with an event reserved by another organization.

6. VP Administration will send out a complete rush calendar with all official events. After this is released, all changes to the official rush schedule must be communicated with the VP admin, who has ultimate judgment in approving/declining any changes related to rush.
7. Fraternities and sororities shall propose a bid vote deadline at the beginning of each academic semester.
 - a. The proposed bid vote deadline, both date and time, will be determined with the VPA before the beginning of rush and must be submitted in writing to the designated governing body.
 - b. Once approved, the governing body shall communicate the finalized bid vote deadline to all participating fraternities and sororities.
 - c. Failure to comply with the bid vote deadline may result in penalties, including but not limited to, fines, probationary status or other appropriate measures determined by the governing body.
 - d. Fraternities and sororities may submit written requests for deadline extensions to the governing body, providing valid reasons for such requests.
 - e. The governing body shall review extension requests on a case-by-case basis and may grant an extension if it deems the reasons presented to be valid and in the best interest of the fraternity and sorority community. Should an extension be granted, all affected organizations will be notified and the bid deadline will be changed.

Section 2. Alcohol and Substance Abuse

1. Public intoxication is prohibited at Texas Asian Pan-Hellenic Council functions.
2. No event that promotes alcohol is to be endorsed under the Texas Asian Pan-Hellenic Council.
3. No alcohol is to be provided at official rush events
4. Underage rushees are not to be provided alcohol at rush events
5. Failure to comply with this standard will result in consequences to be decided by the Judicial Board on an individual basis.

Section 3. Social Functions

1. Organizations will refrain from hosting parties the same day as other member Organizations.
2. Organization event dates and calendars must be submitted and sent out to the entire council at least two weeks in advance to the planned event.
3. Priority on conflicting dates will go to the organization with the highest standing in the point system.

Section 4. Sexual Assault Allegations

1. The Texas Asian Pan-Hellenic Council does not condone any actions of sexual assault or domestic violence.
2. Any organization that fails to comply with this standard will have their President meet with our Executive Board and Judicial Board to determine the proper consequences.
3. An anonymous hotline must be included in the TAPC website and all social media platforms. All organizations must include this hotline in their respective organization's website.
4. The board member in charge of the anonymous hotline must not be a reporter of the university to ensure the report remains anonymous and not affiliated with the university.
5. Cases submitted to the hotline, if the person of interest is willing to take further, will be discussed at the subsequent Executive Board meeting. Based on the severity of the case, an immediate Judicial Board meeting will be called where a verdict can be determined.
6. All organizations are required to meet a 100% attendance at a sexual assault awareness workshop held at the beginning of every semester. Multiple sessions will be provided to ensure all members have attended.

Article II. Rosters

1. Each member organization is required to submit a copy of its entire roster to the Executive Vice-President of Administration within 2 weeks of request.
 - a. Contents of the roster should include:
 - i. Name
 - ii. Status
 - iii. Position
 - iv. E-mail
 - v. Phone Number
 - vi. UT EID

Article III. Meetings

Section 1. Representation

1. Council meetings will be held at a regular time weekly on a date specified in the beginning of each semester by the council Executive Board.

2. Any two additional individuals per organization can silently observe meetings, unless otherwise specified. Observers must adhere to the following conditions:

- a. They must have good intent
- b. They have no voting power.
- c. They have no speaking privileges unless called upon by the Council President.

3. The President of each member organization is allowed to attend meetings at their discretion under the following conditions:

- a. He/she must have good intent
- b. He/she has no voting power.

Section 2. Attendance Requirements

1. Attendance shall be taken and recorded at each meeting by the Vice President of Administration.

2. Executive Board members and Delegates are expected to attend all Meetings.

- a. An officer will be only allowed to miss a maximum of 2 general meetings per semester without penalty.
- b. If a Delegate should be tardy more than 10 minutes without prior notification, it will be counted as an absence.
- c. If an executive board officer misses 2 meetings, the judicial board will meet based on the terms written in Article VI, Section 4. Article III. Texas Asian Pan-Hellenic Council Events

Section 3. Events

1. Greek Sneak Peek

a. Definition

- i. GSP is a showcase of individual member organizations.
- ii. GSP is an official recruiting event for member organizations.
- iii. GSP is noncompetitive in nature.
- iv. GSP is primarily informative in nature and can contain creative and/or performative elements.

b. Structure

i. The selection of performance order preference is determined by the ranking of organizations based on the non-cumulative TAPC points accumulated from the previous semester. The selection sequence will be announced during the first delegate meeting of each semester.

ii. If a member organization wishes to exchange its performance order with another member organization, both member organizations must consent to this agreement.

iii. One mandatory rehearsal must be scheduled at least three (3) days before GSP. A second dress rehearsal must be scheduled at least two hours prior to GSP.

1. The purpose of the mandatory rehearsals is for TAPC Executive Board and Sorority and Fraternity Life coordinators to review the performative content, presentation, media content, and nature of the intended showcase.

2. Any and all adjustments to the GSP performance, including, but not limited to introductory statements, performative elements, transitions, and media, must be reported to TAPC Executive Board at least 48 hours prior to GSP.

3. If any portion of the performance was not showcased or indicated during the rehearsal or at least 48 hours prior to GSP, then the unapproved or controversial content is subject to judicial review. iv. Each organization is allotted a grand total of seven (7) minutes for its GSP presentation, which includes, but is not limited to, transition, introduction, media delivery, and performance.

c. Prohibited Activity

i. Assumed or explicit alcoholic consumption or illegal drug use at the event is strictly prohibited.

ii. Assumed or explicit alcoholic consumption or illegal drug use portrayed in any form of media, including, but not limited to video and audio, is strictly prohibited.

iii. Explicit content, which includes, but is not limited to, content that is derogatory, defamatory, or violent, portrayed or

demonstrated in any form of media and/or any portion of the duration of GSP, is strictly prohibited.

iv. Participation and/or representation of individuals who are not registered with the University as official members of the organization assigned to the allotted time slot is prohibited.

v. Any and all statements made during the presentation must contain specific, comprehensively factual information. Unbased superlatives are prohibited.

vi. No official or unofficial recruitment event may be scheduled in overlap with the date and time of the entire duration of GSP, including, but not limited to, dress rehearsal and final rehearsal.

d. Media Submission Deadlines

i. Member organizations must submit all media to VP Public Relations by the posted deadline date for review.

1. Media submissions made within 24 hours past the posted deadline will result in a 5 point deduction.

2. Submissions made after 24 hours past the posted deadline will result in the media not being played during GSP.

ii. Organizations will be given at least two weeks' notice prior to the deadline for submission.

e. Emcee Neutrality

i. TAPC members or neutral parties designated as the emcees for the GSP will not mention their Greek-lettered or any other affiliation during any portion of GSP. ii. Individuals designated as the emcees for the GSP are to uphold the values of TAPC and abide by the Code of Conduct.

f. Discretionary Power

i. TAPC Executive Board holds the power of discretion in determining final content to be shown at GSP.

ii. Any appeals to the decision of TAPC Executive Board will be subject to TAPC judicial review.

2. Asian Cultural Expo Week

3. Community Service Event for the semester

4. Fundraising event for the semester

5. Executive Summit

- a. Two Executive representatives (President and Vice President preferred) must attend the Executive summit held at the beginning of each semester.

6. Junior Active Retreat

- a. All new members of organizations under the Texas Asian Pan-Hellenic Council are required to attend Junior Active retreat held at the beginning of each semester.

b. New members that are unable to attend Junior Active retreat will be required to attend a make-up meeting

c. New members that do not attend or leave the meeting early without prior notice will be subject to a monetary fine for a maximum \$5 per head (based on Eboard discretion for severity of violation)

7. Delegate Retreat

- a. Two delegates are required to attend Texas Asian Pan-Hellenic Council Retreat held at the beginning of each semester.

Article IV. Philanthropy Events

Section 1. Event Guidelines

1. Each organization is required to give at least two weeks' notification prior to mandatory event.
 - a. If a two-week notification is not met, the event cannot be deemed mandatory.
2. No member organization may make their required event a social party.
3. Each active of a TAPC member organization will contribute, at most, \$5 for any philanthropic event.
 - a. In the case that a member organization hosts an otherwise free event, each chapter is responsible for donating \$5 for 20% of their active body to each specified philanthropy.

Section 2. Attendance Requirements

1. At least 20% of each member organization's active body must attend each other member organization's mandatory philanthropy event.
2. If a member organization were to host more than one philanthropic event, other TAPC member organizations are only required to attend the designated mandatory

event.

3. Attendance for each event shall be recorded and submitted to the Vice President of Community Service by each member organizations' Delegates by the end of the philanthropy week.

Section 3. Absences

1. If an organization has a valid excuse for not being able to meet the attendance requirements for another organization's mandatory event, the attending organization must notify the council prior to the start of the hosting organization's philanthropy week.

a. If prior notification is provided, the council will designate another philanthropic event that the attending organization may support in lieu of the mandatory event.

b. If the absence is excused, no points are deducted from the organization's collective point total. The organization is also allowed to make up half the points by attending a separate event designated by the council.

c. If the absence is not excused, attending organization must still contribute a donation equivalent to \$5 for 20% of its active body to the specified philanthropy and points can not be made up through the attendance of an alternative event.

Article V. Point System

Section 1. Incentives of the Point System

1. A portion of the profit generated from ACE Week will be donated to the member organization's philanthropy.

2. Best Attendance recognition for organization and individual delegate with the best attendance record.

Section 2. Point Allocation Breakdown

TAPC Retreat	Max of 4 pts, +2 for each member
Weekly Meetings	Max of 2 pts, +1 for each member
Greek Sneak Peek	Max of 30, based off percentage
TAPC Field Day	Max of 30, based on percentage

Required Philanthropy Events	Max of 10 pts, based on percentage
Optional Philanthropy Events	Points based on % of roster attending, max of 50 pts (if entire active house attends)
GPA Ranking	+0 points if GPA goes down +3 points if GPA stays the same +5 points if GPA goes up +20 points for being 1st in GPA ranking +15 points for being 2nd in GPA ranking +10 points for being 3rd in GPA ranking
Late dues	-10 points per week
Missing deadlines	-5 points initially (increased as desired by E-board)
Not reaching quota at a mandatory event (TAPC event or another organization's event)	-4 points per person missing from the quota

Article VI. Amendment

1. Constitutional changes proposed shall be first brought to the Vice-President of Risk Management for review.
2. Each semester, the Vice-President of Risk Management and Executive Board shall review the constitution for revision/amendment purposes and present potential changes to the council
3. The amendment shall be brought forth to the Council within two weeks of proposal and the amendment process shall take place in accordance with By-Laws.
4. With the approval of three-fourths vote of quorum, the amendment will

take effect at the beginning of the next long semester.

Article VII. Expansion

Section 1. Voting for Expansion

1. Texas Asian Pan-Hellenic Council will vote on expansion during the Executive Summit hosted at the beginning of each semester.
2. To approve expansion, there must be a three-fourths vote of the voting members.
3. If expansion is decided on, the Texas Asian Pan-Hellenic Council will review each prospective organization's affiliate membership status according to Article III, Section 1.

Section 2. Associate Organization Program Application Process

1. Any Chapter or Colony currently recognized by Sorority and Fraternity Life and Education may apply to the Texas Asian Pan-Hellenic Council for membership. The expansion process for a petitioning organization is as follows:
 - a. Must submit a letter of interest to the TAPC President.
 - b. Must provide a letter of support to TAPC from respective National Headquarters indicating support of the organization's interest in joining the Council.
 - c. Must complete application form by the designated deadline.
2. If affiliate organization meets all of the requirements of membership outlined in Article III, Section 1, the affiliate organization will be granted Associate Organization status.
 - a. If denied, the organization must wait at least one semester before reapplying.

Section 3. Associate Organization Program Requirements

1. The organization applying must designate two representatives and an alternative representative.
 - a. Two representatives must attend TAPC weekly Delegate meetings
2. The organization applying must have 10% of their active body attend all TAPC Mandatory Philanthropy weeks.
3. At the end of the semester, Associate Organizations are required to make a final presentation to be evaluated by the Presidents of each existing member organization and Texas Asian Pan-Hellenic Council Executive Board.

a. Presentation should include the following:

- i. History and background information of organization.
- ii. Purpose and Goals of organization
- iii. Philanthropy
- iv. Founding Facts
- v. Annual/Major events hosted by organization on campus
- vi. Breakdown of current membership.
 - 1. Total membership
 - 2. Active member roster
 - 3. Active member classification
- vii. Potential contributions to TAPC.
- viii. Potential benefits from TAPC.
- ix. Long-term goals for membership within TAPC.
- x. Risk Management policies and procedures of organization.

4. Following the presentation, TAPC Executive Board and the Presidents of each member organization will review the presentation and performance metrics over the course of the Associate Organization program, and a vote will take place following discussion.

5. Once a decision is made, TAPC President will notify the Associate Organization of its acceptance in writing within a week of the vote.

Section 4. Newly-Admitted Organizations

- 1. Upon organization's acceptance, membership will take effect within two weeks of the council decision.
- 2. Voting privileges for representatives of the new organization will be granted on membership induction date.
- 3. The newly-accepted organization will be eligible to hold an Executive Board position, after one semester of membership within the council, in accordance with Article IV, Section 2.